



Regular Board Meeting Agenda

Thursday, 14 May 2020
1:30 – 4:00 pm

Remote Meeting Only
Zoom ID: 964 123 766 17

- I. Introductions
- II. Public Comment – 5 minutes per person
- III. Consent Agenda
 - a. February 2020 SWCCOG Meeting Minutes
 - b. February 2020 Financials
 - c. March 2020 Financials
 - d. April 2020 Financials
- IV. Discussion Items
- V. Decision Items
 - a. Remote Meeting Participation Policy
 - b. Executive Committee Treasurer Selection
 - c. Letter of Support for 4CED BUILD Rail Planning Grant
 - d. Approval to Apply for Grants
 - a. Broadband
 - b. Transit
 - c. COVID Response
 - e. Approval of Request for Extension for 2019 Audit
 - f. Fiscal Administration
- VI. Reports (Staff will be available for questions on the written reports)
 - a. 2020 Attendance Report
 - b. Director's Report
 - c. Broadband Report
 - d. Grant Updates
 - e. Transportation/Transit Report
- VII. Community Updates (time permitting)

Introductions

Public Comment

Please limit comments to 5 minutes per person

Consent Agenda

**Southwest Colorado Council of Governments
February Board Meeting
Thursday, 13 February, 2020, 1:30 p.m.
295 Girard Street, Durango, CO 81303**

In Attendance:

Karen Sheek – City of Cortez
David Black – Town of Bayfield
Katie Sickles – Town of Bayfield
Alvin Schaaf – Archuleta County
Chuck Stevens – La Plata County
Chris Tookey – Town of Silverton
Willy Tookey – San Juan County
Andrea Phillips – Town of Pagosa Springs
Mark Garcia – Town of Ignacio (by phone)
Steve Garchar – Dolores County

Staff in Attendance:

Miriam Gillow-Wiles – Southwest Colorado Council of Governments
Jessica Laitsch – Southwest Colorado Council of Governments

Guests in Attendance:

John Dougherty – City of Cortez
Chris La May – Town of Bayfield
Ed Mills – State of Colorado Broadband Office (by phone)

Introductions

The meeting was called to order at 1:36 p.m.

Public Comment

None.

Presentation: Arcadian Infracom Broadband Development in 4 Corners:

Ed Mills explained that the State has been in communication with Arcadian about building broadband in the four corners region. Miriam added that the purpose is to establish direct lines for major data centers.

Consent Agenda

December 2019 SWCCOG Meeting Minutes and December 2019 Financials

David Black motioned to approve the minutes from December 2019, Karen Sheek seconded, unanimously approved.

David Black motioned to approve the financials for December, Karen Sheek seconded, unanimously approved.

David Black motioned to approve the financials for January, Karen Sheek seconded, unanimously approved.

Discussion Items

Member Representation for Small Jurisdictions:

Miriam described the challenges for small jurisdictions to have representatives attend regular meetings. There was discussion about who the jurisdictions might appoint, various concerns related to whether private citizens could truly represent the jurisdictions, and how citizens could get up to speed to understand what is being discussed. Miriam will follow up with legal and with other small COGs to get more detail about how such an arrangement might work.

Decision Items

Census Grant for Aging Population:

Miriam described the intent of the grant. Katie mentioned working with libraries. Miriam replied that some libraries are working with the County Complete Count Committees. Willy pointed out that the DOLA census grant was not awarded at the full requested amount. Karen asked if the funds could be used to pay people to reach out, or only for materials. Miriam will check on this.

Andrea Phillips motioned to direct staff to apply for the NextFifty Initiative Census Grant for up to \$25,000, David Black seconded, unanimously approved.

DOLA Grant for Shared Services:

Miriam explained that the COG had not been awarded for shared services projects through the DOLA Technical Assistance grant, the planned projects include software, grant writing services, and various membership fees. She explained that she is concerned about whether DOLA would fund this request. There was discussion about the recent challenges between DOLA and COGs. There was discussion about possibly using the grant match set aside in each of the member's budgets.

Karen Sheek motioned to direct staff to apply for a DOLA grant in the amount of \$39,200, David Black seconded, unanimously approved.

Executive Committee Treasurer Selection:

Miriam explained that there had been discussion about selecting a treasurer at this meeting. There was discussion about tabling the discussion until after the local government elections in April.

David Black motioned to table selection of a treasurer to the April meeting, Andrea Phillips seconded, unanimously approved.

Civil Rights Act, Title VI Policy:

Jessica explained that having an updated Title VI policy is a requirement for CDOT funding.

Andrea Phillips motioned to approve the Title VI policy, David Black seconded, unanimously approved.

Letter of Support CDOT INFRA Grant:

Jessica explained that CDOT, NMDOT and the Ute Mountain Ute Tribe are working on road improvements in Montezuma County and into New Mexico. They had also requested a letter of support from the SWTPR and Montezuma County.

David Black motioned to approve the letter of support for this project, Andrea Phillips seconded, unanimously approved.

Letter of Support Table to Farm Compost RREO Grant:

Miriam explained that the Board had previously provided a letter of support for the same organization when it had a different name. Chris La May asked for assurance that supporting this would not conflict with La Plata County's land use requirements. Willy suggested approving the letter contingent on no opposition from La Plata County.

David Black motioned to provide a letter of support contingent on approval from La Plata County, Steve Garchar seconded, unanimously approved.

Reports

Director's Report:

Miriam described the importance of help with engagement with non-members by board members. She reported that staff is moving forward with working with the San Juan Resource Conservation and Development Council. There was discussion about the upcoming local elections. She commended Chris La May on his efforts over the years on behalf of the COG.

Broadband Report:

Chris La May asked if the COG is still in the running for FCC funding. Miriam replied yes, they had requested some additional information, but have not sent notifications at this point. She mentioned that she has been in communication with another company about a potential partnership. She described the status of various FCC rulemaking efforts.

Grant Updates:

Miriam summarized the written report.

Legislation Updates:

Miriam explained that the COG tries to avoid advocating for legislation that could negatively impact any of the member jurisdictions. There was discussion about a wildfire prevention bill. Andrea asked about the status of recycling. Miriam replied that staff is working to identify match.

Transportation Report:

Jessica reported that the February TPR meeting would instead be held in March. A SWTPR review committee reviewed applications for the Multi Modal Options Fund and decisions would be made at the next SWTPR meeting. She reported that the Regional Transit Council is looking at setting up a transportation and healthcare forum with providers throughout the region.

Community Updates:

Chuck reported that the 416 Fire started nearly two years ago and gave an update on La Plata County's progress on the after-fire flood mitigation.

David reported that Chris is leaving the Town of Bayfield and commended him on the work he has done. The Town received a \$3 million loan for upgrades to the water system. The upcoming local election will include replacing the mayor and one term-limited member. Chris added that they are working on fiber to the home, and will work together to develop a Request for Proposals.

Steve reported that Dolores County will be working on the Emory project. TriState has announced that they will be taking bids to build a solar farm.

Andrea reported that the Town of Pagosa Springs has an upcoming election for three seats in April. They are preparing to break ground on a new maintenance facility. They will be hiring a new, local attorney. McCabe Creek work is moving forward. They will be looking at new marijuana license types. They are putting together an urban renewal authority. They will be considering hosting a fast charging station.

Karen reported that the City of Cortez has 5 council seats open and 14 people running. The Council voted down the proposed land use code. She added that they have two fast charging stations.

Alvin reported that Archuleta County is scheduled to have the new jail finished in the summer and will soon begin building a new courthouse. There has been discussion about new marijuana license types.

Chris reported that the Town of Silverton will have skijoring this weekend. The upcoming election will include 8 people running for 4 seats. She reported that they have good staff in place. She reported that sales tax collections are up. There was discussion about hosting fast charging stations.

Willy reported that San Juan County received money to make repairs to the courthouse. He reported that snowfall has been about average. He summarized the history and issues related to the new rental units.

Miriam and the Board commended Chris Tookey on her efforts over the years on behalf of the COG and the Town of Silverton.

The meeting ended at 3:55 p.m.

February 2020 Financials

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: 8 May, 2020

Comments: The following reports are attached:

- Balance Sheet as of 29 February, 2020
- February 2020 Profit and Loss
- Budget vs. Actuals as of 29 February, 2020

Items to note:

The prepaid expense is for the Zoom software, the contract goes to June 2020.

The Budget to Actual report is being presented as additional information for analyzing the financial status of the organization. If this is useful information for the Board, this can be included with future monthly financials.

Fiscal Impact: High, overall financial status of the organization

Legal Review: Not applicable

Staff Recommendation: Approve the February 2020 Financials

Southwest Colorado Council of Governments

BALANCE SHEET

As of February 29, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Alpine Bank	0.00
Alpine Bank Account (UR)	145,816.19
Fiber Equip Fund - Restricted	0.00
Total Alpine Bank	145,816.19
Petty Cash	22.97
AmeriCorps VISTA	110.54
Jessica Laitsch	0.00
Total Petty Cash	133.51
Total Bank Accounts	\$145,949.70
Accounts Receivable	
Accounts Receivable	138,170.80
Total Accounts Receivable	\$138,170.80
Other Current Assets	
Prepaid Expense	0.00
Undeposited Funds	2,457.00
Total Other Current Assets	\$2,457.00
Total Current Assets	\$286,577.50
TOTAL ASSETS	\$286,577.50
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	5,045.79
Total Accounts Payable	\$5,045.79
Credit Cards	
Credit Cards	0.00
Jessica	4,343.19
Miriam	977.54
Sara	0.00
Total Credit Cards	5,320.73
Total Credit Cards	\$5,320.73
Other Current Liabilities	
Accrued Wages	6,159.07
Deferred Revenue	0.00
Payroll Liabilities	
457 Retirement Due	1,878.65
CEBT Health Insurance Due	748.01
Total Payroll Liabilities	2,626.66

Southwest Colorado Council of Governments

BALANCE SHEET

As of February 29, 2020

	TOTAL
Total Other Current Liabilities	\$8,785.73
Total Current Liabilities	\$19,152.25
Total Liabilities	\$19,152.25
Equity	
Opening Balance Equity	0.00
Retained Earnings	195,172.58
Net Income	72,252.67
Total Equity	\$267,425.25
TOTAL LIABILITIES AND EQUITY	\$286,577.50

Southwest Colorado Council of Governments

PROFIT AND LOSS

February 2020

	TOTAL
Income	
Dues Revenue	
SWTPR Contributions	916.00
Total Dues Revenue	916.00
Grant Project Income	
SWIMT	8,968.86
Total Grant Project Income	8,968.86
Project Administration	
Transit Coordination Grant	806.00
Total Project Administration	806.00
SCAN Services	
Aggregation of Connectivity	4,041.00
Dark Fiber Leasing	10,933.50
Total SCAN Services	14,974.50
Total Income	\$25,665.36
GROSS PROFIT	\$25,665.36
Expenses	
Administrative Costs	
Operating Expenses	
Information Technology (IT)	
Software	5.00
Total Information Technology (IT)	5.00
Meetings	124.28
Office Supplies	93.82
Rent	700.00
Travel	605.12
Total Operating Expenses	1,528.22
Personnel Expense	
Insurance Expense	
Health	1,926.00
Total Insurance Expense	1,926.00
Salary and Wages	9,202.16
457 Retirement	361.08
Car Allowance	300.00
Payroll Processing Fee	199.28
Payroll Tax	696.69
Total Salary and Wages	10,759.21
Total Personnel Expense	12,685.21
Total Administrative Costs	14,213.43
Project Costs	
Census Project	4,694.87

Southwest Colorado Council of Governments

PROFIT AND LOSS

February 2020

	TOTAL
Local Foods	4,322.24
Shared Services Expenses	
Fast Track	550.00
Forethought.	1,035.00
Total Shared Services Expenses	1,585.00
SWIMT	
SWIMT 2019-2020	1,510.13
Total SWIMT	1,510.13
Total Project Costs	12,112.24
Total Expenses	\$26,325.67
NET OPERATING INCOME	\$ -660.31
NET INCOME	\$ -660.31

Southwest Colorado Council of Governments
Budget vs. Actuals: 2020 Budget - FY20 P&L
February 2020

	Total			
	Actual	Budget	Remaining	% Remaining
Income				
Dues Revenue				
COG Dues	15,889.00	121,547.00	105,658.00	86.93%
SWTPR Contributions	1,816.00	6,842.00	5,026.00	73.46%
Total Dues Revenue	\$ 17,705.00	\$ 128,389.00	\$ 110,684.00	86.21%
Grant Match				
COG Member Match		25,000.00	25,000.00	100.00%
Non-COG Member Match		15,000.00	15,000.00	100.00%
Total Grant Match	\$ 0.00	\$ 40,000.00	\$ 40,000.00	100.00%
Grant Project Income				
All Hazards		157,500.00	157,500.00	100.00%
CDOT Grants				
SWTPR Grant		21,050.00	21,050.00	100.00%
Total CDOT Grants	\$ 0.00	\$ 21,050.00	\$ 21,050.00	100.00%
DoLA Grants				
DOLA 19-189		48,000.00	48,000.00	100.00%
DOLA 9149 - 2020 TA		125,000.00	125,000.00	100.00%
Total DoLA Grants	\$ 0.00	\$ 173,000.00	\$ 173,000.00	100.00%
RREO Grant		19,878.00	19,878.00	100.00%
SWIMT		9,000.00	9,000.00	100.00%
Total Grant Project Income	\$ 0.00	\$ 380,428.00	\$ 380,428.00	100.00%
Project Administration				
All Hazards M&A		2,500.00	2,500.00	100.00%
Recycling		22,717.00	22,717.00	100.00%
RHA	5,000.00	10,000.00	5,000.00	50.00%
SJRC&D		10,000.00	10,000.00	100.00%
SWIMT		1,000.00	1,000.00	100.00%
SWTPR		11,050.00	11,050.00	100.00%
Transit Coordination Grant		28,832.00	28,832.00	100.00%
Total Project Administration	\$ 5,000.00	\$ 86,099.00	\$ 81,099.00	94.19%
SCAN Services				
Aggregation of Connectivity	360.00	15,084.00	14,724.00	97.61%
Contract Sharing		1,500.00	1,500.00	100.00%
Dark Fiber Leasing	5,697.00	46,902.00	41,205.00	87.85%
Telecom Services		1,200.00	1,200.00	100.00%
Total SCAN Services	\$ 6,057.00	\$ 64,686.00	\$ 58,629.00	90.64%
Total Income	\$ 28,762.00	\$ 699,602.00	\$ 670,840.00	95.89%
Gross Profit	\$ 28,762.00	\$ 699,602.00	\$ 670,840.00	95.89%

	Actual	Budget	Remaining	% Remaining
Expenses				
Administrative Costs				
Operating Expenses				
Advertising and Promotion		240.00	240.00	100.00%
Bank Service Charge		200.00	200.00	100.00%
Conference Fee		1,500.00	1,500.00	100.00%
Consulting	318.75	7,500.00	7,181.25	95.75%
Employee/Board Appreciation		100.00	100.00	100.00%
Information Technology (IT)				
Hardware	552.43	1,400.00	847.57	60.54%
Software	2,009.00	1,804.00	-205.00	-11.36%
Total Information Technology (IT)	\$ 2,561.43	\$ 3,204.00	\$ 642.57	20.06%
Meetings	425.88	1,000.00	574.12	57.41%
Memberships	3,300.00	5,698.00	2,398.00	42.08%
Office Supplies	131.14	850.00	718.86	84.57%
Office Telephone		564.00	564.00	100.00%
Postage and Delivery		80.00	80.00	100.00%
Professional Development		2,000.00	2,000.00	100.00%
Professional Fees				
Accounting Software	420.00	0.00	-420.00	
Audit		6,100.00	6,100.00	100.00%
Legal	0.00	7,000.00	7,000.00	100.00%
Misc.		250.00	250.00	100.00%
Total Professional Fees	\$ 420.00	\$ 13,350.00	\$ 12,930.00	96.85%
Rent	1,400.00	8,400.00	7,000.00	83.33%
Travel	1,148.42	12,500.00	11,351.58	90.81%
Total Operating Expenses	\$ 9,705.62	\$ 57,186.00	\$ 47,480.38	83.03%
Personnel Expense				
Insurance Expense				
General Liability	1,863.67	1,873.67	10.00	0.53%
Health	3,519.87	15,141.00	11,621.13	76.75%
Worker's Compensation	1,401.00	1,355.00	-46.00	-3.39%
Total Insurance Expense	\$ 6,784.54	\$ 18,369.67	\$ 11,585.13	63.07%
Salary and Wages				
457 Retirement	716.66	5,077.70	4,361.04	85.89%
Car Allowance	300.00	3,600.00	3,300.00	91.67%
Payroll Processing Fee	332.61	1,850.00	1,517.39	82.02%
Payroll Tax	1,436.39	11,564.94	10,128.55	87.58%
Total Salary and Wages	\$ 20,394.98	\$ 157,355.04	\$ 136,960.06	87.04%
Total Personnel Expense	\$ 27,179.52	\$ 175,724.71	\$ 148,545.19	84.53%
Total Administrative Costs	\$ 36,885.14	\$ 232,910.71	\$ 196,025.57	84.16%
Project Costs				
All Hazards Projects		156,000.00	156,000.00	100.00%
Census Project	17,139.46	66,915.00	49,775.54	74.39%
Grant Funded Consulting	9,750.00	187,878.00	178,128.00	94.81%
Local Foods	5,066.91	80,602.00	75,535.09	93.71%

	Actual	Budget	Remaining	% Remaining
Shared Services Expenses				
Fast Track	1,100.00	3,900.00	2,800.00	71.79%
Forethought.	2,070.00	12,300.00	10,230.00	83.17%
SCAN Dark Fiber Lease		8,456.00	8,456.00	100.00%
Software Maintenance		8,550.00	8,550.00	100.00%
Total Shared Services Expenses	\$ 3,170.00	\$ 33,206.00	\$ 30,036.00	90.45%
SWIMT				
SWIMT 2019-2020	1,980.17	9,000.00	7,019.83	78.00%
Total SWIMT	\$ 1,980.17	\$ 9,000.00	\$ 7,019.83	78.00%
SWTPR Travel		22,500.00	22,500.00	100.00%
Total Project Costs	\$ 37,106.54	\$ 556,101.00	\$ 518,994.46	93.33%
Total Expenses	\$ 73,991.68	\$ 789,011.71	\$ 715,020.03	90.62%
Net Operating Income	-\$ 45,229.68	-\$ 89,409.71	-\$ 44,180.03	49.41%
Net Income	-\$ 45,229.68	-\$ 89,409.71	-\$ 44,180.03	49.41%

March 2020 Financials

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: 8 May, 2020

Comments: The following reports are attached:

- Balance Sheet as of 31 March, 2020
- March 2020 Profit and Loss
- Budget vs. Actuals as of 31 March, 2020

Items to note:

The prepaid expense is for the Zoom software, the contract goes to June 2020.

The Budget to Actual report is being presented as additional information for analyzing the financial status of the organization. If this is useful information for the Board, this can be included with future monthly financials.

Fiscal Impact: High, overall financial status of the organization

Legal Review: Not applicable

Staff Recommendation: Approve the March 2020 Financials

Southwest Colorado Council of Governments

BALANCE SHEET

As of March 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Alpine Bank	0.00
Alpine Bank Account (UR)	115,484.38
Fiber Equip Fund - Restricted	0.00
Total Alpine Bank	115,484.38
Petty Cash	22.97
AmeriCorps VISTA	110.54
Jessica Laitsch	0.00
Total Petty Cash	133.51
Total Bank Accounts	\$115,617.89
Accounts Receivable	
Accounts Receivable	114,639.45
Total Accounts Receivable	\$114,639.45
Other Current Assets	
Prepaid Expense	0.00
Undeposited Funds	15,000.00
Total Other Current Assets	\$15,000.00
Total Current Assets	\$245,257.34
TOTAL ASSETS	\$245,257.34
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	25,950.18
Total Accounts Payable	\$25,950.18
Credit Cards	
Credit Cards	0.00
Jessica	5,599.95
Miriam	-2,554.86
Sara	0.00
Total Credit Cards	3,045.09
Total Credit Cards	\$3,045.09
Other Current Liabilities	
Accrued Wages	6,159.07
Deferred Revenue	0.00
Payroll Liabilities	
457 Retirement Due	1,010.75
CEBT Health Insurance Due	1,412.27
Total Payroll Liabilities	2,423.02

Southwest Colorado Council of Governments

BALANCE SHEET

As of March 31, 2020

	TOTAL
Total Other Current Liabilities	\$8,582.09
Total Current Liabilities	\$37,577.36
Total Liabilities	\$37,577.36
Equity	
Opening Balance Equity	0.00
Retained Earnings	195,172.58
Net Income	12,507.40
Total Equity	\$207,679.98
TOTAL LIABILITIES AND EQUITY	\$245,257.34

Southwest Colorado Council of Governments

PROFIT AND LOSS

March 2020

	TOTAL
Income	
Total Income	
GROSS PROFIT	\$0.00
Expenses	
Administrative Costs	
Operating Expenses	
Information Technology (IT)	
Hardware	272.51
Software	471.17
Total Information Technology (IT)	743.68
Meetings	305.44
Memberships	1,000.00
Professional Fees	
Legal	54.00
Total Professional Fees	54.00
Rent	700.00
Travel	29.50
Total Operating Expenses	2,832.62
Personnel Expense	
Insurance Expense	
Health	1,926.00
Total Insurance Expense	1,926.00
Salary and Wages	9,395.91
457 Retirement	375.83
Car Allowance	300.00
Payroll Processing Fee	112.38
Payroll Tax	696.29
Total Salary and Wages	10,880.41
Total Personnel Expense	12,806.41
Total Administrative Costs	15,639.03
Project Costs	
All Hazards Projects	
All Hazards 2017 SHSP	
Grant 2017 Project 1	945.00
Grant 2017 Project 4	3,676.00
Total All Hazards 2017 SHSP	4,621.00
Total All Hazards Projects	4,621.00
Census Project	13,080.87
Grant Funded Consulting	19,118.21
Local Foods	5,701.16
Shared Services Expenses	
Fast Track	550.00

Southwest Colorado Council of Governments

PROFIT AND LOSS

March 2020

	TOTAL
Forethought.	1,035.00
Total Shared Services Expenses	1,585.00
Total Project Costs	44,106.24
Total Expenses	\$59,745.27
NET OPERATING INCOME	\$ -59,745.27
NET INCOME	\$ -59,745.27

Southwest Colorado Council of Governments
Budget vs. Actuals: 2020 Budget - FY20 P&L
March 2020

	Total			
	Actual	Budget	Remaining	% Remaining
Income				
Dues Revenue				
COG Dues	15,889.00	121,547.00	105,658.00	86.93%
SWTPR Contributions	2,732.00	6,842.00	4,110.00	60.07%
Total Dues Revenue	\$ 18,621.00	\$ 128,389.00	\$ 109,768.00	85.50%
Grant Match				
COG Member Match		25,000.00	25,000.00	100.00%
Non-COG Member Match	15,000.00	15,000.00	0.00	0.00%
Total Grant Match	\$ 15,000.00	\$ 40,000.00	\$ 25,000.00	62.50%
Grant Project Income				
All Hazards		157,500.00	157,500.00	100.00%
CDOT Grants				
SWTPR Grant		21,050.00	21,050.00	100.00%
Total CDOT Grants	\$ 0.00	\$ 21,050.00	\$ 21,050.00	100.00%
DoLA Grants				
DOLA 19-189		48,000.00	48,000.00	100.00%
DOLA 8573	5.85	0.00	-5.85	
DOLA 9149 - 2020 TA		125,000.00	125,000.00	100.00%
Total DoLA Grants	\$ 5.85	\$ 173,000.00	\$ 172,994.15	100.00%
RREO Grant		19,878.00	19,878.00	100.00%
SWIMT		9,000.00	9,000.00	100.00%
Total Grant Project Income	\$ 5.85	\$ 380,428.00	\$ 380,422.15	100.00%
Project Administration				
All Hazards M&A		2,500.00	2,500.00	100.00%
Recycling		22,717.00	22,717.00	100.00%
RHA	5,000.00	10,000.00	5,000.00	50.00%
SJRC&D		10,000.00	10,000.00	100.00%
SWIMT		1,000.00	1,000.00	100.00%
SWTPR		11,050.00	11,050.00	100.00%
Transit Coordination Grant		28,832.00	28,832.00	100.00%
Total Project Administration	\$ 5,000.00	\$ 86,099.00	\$ 81,099.00	94.19%
SCAN Services				
Aggregation of Connectivity	4,221.00	15,084.00	10,863.00	72.02%
Contract Sharing		1,500.00	1,500.00	100.00%
Dark Fiber Leasing	9,445.50	46,902.00	37,456.50	79.86%
Telecom Services		1,200.00	1,200.00	100.00%
Total SCAN Services	\$ 13,666.50	\$ 64,686.00	\$ 51,019.50	78.87%
Total Income	\$ 52,293.35	\$ 699,602.00	\$ 647,308.65	92.53%
Gross Profit	\$ 52,293.35	\$ 699,602.00	\$ 647,308.65	92.53%

	Actual	Budget	Remaining	% Remaining
Expenses				
Administrative Costs				
Operating Expenses				
Advertising and Promotion		240.00	240.00	100.00%
Bank Service Charge		200.00	200.00	100.00%
Conference Fee		1,500.00	1,500.00	100.00%
Consulting	318.75	7,500.00	7,181.25	95.75%
Employee/Board Appreciation		100.00	100.00	100.00%
Information Technology (IT)				
Hardware	824.94	1,400.00	575.06	41.08%
Software	2,480.17	1,804.00	-676.17	-37.48%
Total Information Technology (IT)	\$ 3,305.11	\$ 3,204.00	-\$ 101.11	-3.16%
Meetings	731.32	1,000.00	268.68	26.87%
Memberships	4,300.00	5,698.00	1,398.00	24.53%
Office Supplies	131.14	850.00	718.86	84.57%
Office Telephone		564.00	564.00	100.00%
Postage and Delivery		80.00	80.00	100.00%
Professional Development		2,000.00	2,000.00	100.00%
Professional Fees				
Accounting Software	420.00	0.00	-420.00	
Audit		6,100.00	6,100.00	100.00%
Legal	54.00	7,000.00	6,946.00	99.23%
Misc.		250.00	250.00	100.00%
Total Professional Fees	\$ 474.00	\$ 13,350.00	\$ 12,876.00	96.45%
Rent	2,100.00	8,400.00	6,300.00	75.00%
Travel	1,177.92	12,500.00	11,322.08	90.58%
Total Operating Expenses	\$ 12,538.24	\$ 57,186.00	\$ 44,647.76	78.07%
Personnel Expense				
Insurance Expense				
General Liability	1,863.67	1,873.67	10.00	0.53%
Health	5,445.87	15,141.00	9,695.13	64.03%
Worker's Compensation	1,401.00	1,355.00	-46.00	-3.39%
Total Insurance Expense	\$ 8,710.54	\$ 18,369.67	\$ 9,659.13	52.58%
Salary and Wages				
457 Retirement	1,092.49	5,077.70	3,985.21	78.48%
Car Allowance	600.00	3,600.00	3,000.00	83.33%
Payroll Processing Fee	444.99	1,850.00	1,405.01	75.95%
Payroll Tax	2,132.68	11,564.94	9,432.26	81.56%
Total Salary and Wages	\$ 31,275.39	\$ 157,355.04	\$ 126,079.65	80.12%
Total Personnel Expense	\$ 39,985.93	\$ 175,724.71	\$ 135,738.78	77.25%
Total Administrative Costs	\$ 52,524.17	\$ 232,910.71	\$ 180,386.54	77.45%
Project Costs				
All Hazards Projects	4,621.00	156,000.00	151,379.00	97.04%
Census Project	30,220.33	66,915.00	36,694.67	54.84%
Grant Funded Consulting	28,868.21	187,878.00	159,009.79	84.63%
Local Foods	10,768.07	80,602.00	69,833.93	86.64%

	Actual	Budget	Remaining	% Remaining
Shared Services Expenses				
Fast Track	1,650.00	3,900.00	2,250.00	57.69%
Forethought.	3,105.00	12,300.00	9,195.00	74.76%
SCAN Dark Fiber Lease		8,456.00	8,456.00	100.00%
Software Maintenance		8,550.00	8,550.00	100.00%
Total Shared Services Expenses	\$ 4,755.00	\$ 33,206.00	\$ 28,451.00	85.68%
SWIMT				
SWIMT 2019-2020	1,980.17	9,000.00	7,019.83	78.00%
Total SWIMT	\$ 1,980.17	\$ 9,000.00	\$ 7,019.83	78.00%
SWTPR Travel		22,500.00	22,500.00	100.00%
Total Project Costs	\$ 81,212.78	\$ 556,101.00	\$ 474,888.22	85.40%
Total Expenses	\$ 133,736.95	\$ 789,011.71	\$ 655,274.76	83.05%
Net Operating Income	-\$ 81,443.60	-\$ 89,409.71	-\$ 7,966.11	8.91%
Net Income	-\$ 81,443.60	-\$ 89,409.71	-\$ 7,966.11	8.91%

April 2020 Financials

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: 8 May, 2020

Comments: The following reports are attached:

- Balance Sheet as of 30 April, 2020
- April 2020 Profit and Loss
- Budget vs. Actuals as of 30 April, 2020

Items to note:

The prepaid expense is for the Zoom software, the contract goes to June 2020.

The Budget to Actual report is being presented as additional information for analyzing the financial status of the organization. If this is useful information for the Board, this can be included with future monthly financials.

Fiscal Impact: High, overall financial status of the organization

Legal Review: Not applicable

Staff Recommendation: Approve the April 2020 Financials

Southwest Colorado Council of Governments

BALANCE SHEET

As of April 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Alpine Bank	0.00
Alpine Bank Account (UR)	69,893.32
Fiber Equip Fund - Restricted	0.00
Total Alpine Bank	69,893.32
Petty Cash	22.97
AmeriCorps VISTA	110.54
Jessica Laitsch	0.00
Total Petty Cash	133.51
Total Bank Accounts	\$70,026.83
Accounts Receivable	
Accounts Receivable	139,708.20
Total Accounts Receivable	\$139,708.20
Other Current Assets	
Prepaid Expense	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$209,735.03
TOTAL ASSETS	\$209,735.03
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	4,739.39
Total Accounts Payable	\$4,739.39
Credit Cards	
Credit Cards	44.59
Jessica	7,415.00
Miriam	-4,085.69
Sara	0.00
Total Credit Cards	3,373.90
Total Credit Cards	\$3,373.90
Other Current Liabilities	
Accrued Wages	6,159.07
Deferred Revenue	0.00
Payroll Liabilities	
457 Retirement Due	1,510.13
CEBT Health Insurance Due	2,076.53
Total Payroll Liabilities	3,586.66

Southwest Colorado Council of Governments

BALANCE SHEET

As of April 30, 2020

	TOTAL
Total Other Current Liabilities	\$9,745.73
Total Current Liabilities	\$17,859.02
Total Liabilities	\$17,859.02
Equity	
Opening Balance Equity	0.00
Retained Earnings	195,172.58
Net Income	-3,296.57
Total Equity	\$191,876.01
TOTAL LIABILITIES AND EQUITY	\$209,735.03

Southwest Colorado Council of Governments

PROFIT AND LOSS

April 2020

	TOTAL
Income	
Grant Project Income	
DoLA Grants	
DOLA 19-189	19,097.57
DoLA 8824 - 2019 TA	4,147.54
Total DoLA Grants	23,245.11
SWIMT	953.15
Total Grant Project Income	24,198.26
Project Administration	
SJRC&D	3,029.50
Transit Coordination Grant	1,117.00
Total Project Administration	4,146.50
Total Income	\$28,344.76
GROSS PROFIT	\$28,344.76
Expenses	
Administrative Costs	
Operating Expenses	
Bank Service Charge	44.59
Information Technology (IT)	
Software	177.56
Total Information Technology (IT)	177.56
Memberships	48.00
Professional Fees	
Legal	54.00
Total Professional Fees	54.00
Rent	700.00
Total Operating Expenses	1,024.15
Personnel Expense	
Insurance Expense	
Health	1,926.00
Total Insurance Expense	1,926.00
Salary and Wages	9,464.66
457 Retirement	378.59
Car Allowance	300.00
Payroll Processing Fee	134.99
Payroll Tax	-241.39
Total Salary and Wages	10,036.85
Total Personnel Expense	11,962.85
Total Administrative Costs	12,987.00
Project Costs	
Census Project	10,393.02

Southwest Colorado Council of Governments

PROFIT AND LOSS

April 2020

	TOTAL
Grant Funded Consulting	9,817.50
Local Foods	9,366.21
Shared Services Expenses	
Fast Track	550.00
Forethought.	1,035.00
Total Shared Services Expenses	1,585.00
Total Project Costs	31,161.73
Total Expenses	\$44,148.73
NET OPERATING INCOME	\$ -15,803.97
NET INCOME	\$ -15,803.97

Southwest Colorado Council of Governments
Budget vs. Actuals: 2020 Budget - FY20 P&L
April 2020

	Total			
	Actual	Budget	Remaining	% Remaining
Income				
Dues Revenue				
COG Dues	15,889.00	121,547.00	105,658.00	86.93%
SWTPR Contributions	2,732.00	6,842.00	4,110.00	60.07%
Total Dues Revenue	\$ 18,621.00	\$ 128,389.00	\$ 109,768.00	85.50%
Grant Match				
COG Member Match		25,000.00	25,000.00	100.00%
Non-COG Member Match	15,000.00	15,000.00	0.00	0.00%
Total Grant Match	\$ 15,000.00	\$ 40,000.00	\$ 25,000.00	62.50%
Grant Project Income				
All Hazards		157,500.00	157,500.00	100.00%
CDOT Grants				
SWTPR Grant		21,050.00	21,050.00	100.00%
Total CDOT Grants	\$ 0.00	\$ 21,050.00	\$ 21,050.00	100.00%
DoLA Grants				
DOLA 19-189		48,000.00	48,000.00	100.00%
DOLA 8573	5.85	0.00	-5.85	
DOLA 9149 - 2020 TA		125,000.00	125,000.00	100.00%
Total DoLA Grants	\$ 5.85	\$ 173,000.00	\$ 172,994.15	100.00%
RREO Grant		19,878.00	19,878.00	100.00%
SWIMT		9,000.00	9,000.00	100.00%
Total Grant Project Income	\$ 5.85	\$ 380,428.00	\$ 380,422.15	100.00%
Project Administration				
All Hazards M&A		2,500.00	2,500.00	100.00%
Recycling		22,717.00	22,717.00	100.00%
RHA	5,000.00	10,000.00	5,000.00	50.00%
SJRC&D	3,029.50	10,000.00	6,970.50	69.71%
SWIMT		1,000.00	1,000.00	100.00%
SWTPR		11,050.00	11,050.00	100.00%
Transit Coordination Grant	806.00	28,832.00	28,026.00	97.20%
Total Project Administration	\$ 8,835.50	\$ 86,099.00	\$ 77,263.50	89.74%
SCAN Services				
Aggregation of Connectivity	4,221.00	15,084.00	10,863.00	72.02%
Contract Sharing		1,500.00	1,500.00	100.00%
Dark Fiber Leasing	9,445.50	46,902.00	37,456.50	79.86%
Telecom Services		1,200.00	1,200.00	100.00%
Total SCAN Services	\$ 13,666.50	\$ 64,686.00	\$ 51,019.50	78.87%
Total Income	\$ 56,128.85	\$ 699,602.00	\$ 643,473.15	91.98%
Gross Profit	\$ 56,128.85	\$ 699,602.00	\$ 643,473.15	91.98%

	Actual	Budget	Remaining	% Remaining
Expenses				
Administrative Costs				
Operating Expenses				
Advertising and Promotion		240.00	240.00	100.00%
Bank Service Charge	44.59	200.00	155.41	77.71%
Conference Fee		1,500.00	1,500.00	100.00%
Consulting	318.75	7,500.00	7,181.25	95.75%
Employee/Board Appreciation		100.00	100.00	100.00%
Information Technology (IT)				
Hardware	824.94	1,400.00	575.06	41.08%
Software	2,657.73	1,804.00	-853.73	-47.32%
Total Information Technology (IT)	\$ 3,482.67	\$ 3,204.00	-\$ 278.67	-8.70%
Meetings	731.32	1,000.00	268.68	26.87%
Memberships	4,348.00	5,698.00	1,350.00	23.69%
Office Supplies	131.14	850.00	718.86	84.57%
Office Telephone		564.00	564.00	100.00%
Postage and Delivery		80.00	80.00	100.00%
Professional Development		2,000.00	2,000.00	100.00%
Professional Fees				
Accounting Software	420.00	0.00	-420.00	
Audit		6,100.00	6,100.00	100.00%
Legal	108.00	7,000.00	6,892.00	98.46%
Misc.		250.00	250.00	100.00%
Total Professional Fees	\$ 528.00	\$ 13,350.00	\$ 12,822.00	96.04%
Rent	2,800.00	8,400.00	5,600.00	66.67%
Travel	1,177.92	12,500.00	11,322.08	90.58%
Total Operating Expenses	\$ 13,562.39	\$ 57,186.00	\$ 43,623.61	76.28%
Personnel Expense				
Insurance Expense				
General Liability	1,863.67	1,873.67	10.00	0.53%
Health	7,371.87	15,141.00	7,769.13	51.31%
Worker's Compensation	1,401.00	1,355.00	-46.00	-3.39%
Total Insurance Expense	\$ 10,636.54	\$ 18,369.67	\$ 7,733.13	42.10%
Salary and Wages				
457 Retirement	1,471.08	5,077.70	3,606.62	71.03%
Car Allowance	900.00	3,600.00	2,700.00	75.00%
Payroll Processing Fee	579.98	1,850.00	1,270.02	68.65%
Payroll Tax	1,891.29	11,564.94	9,673.65	83.65%
Total Salary and Wages	\$ 41,312.24	\$ 157,355.04	\$ 116,042.80	73.75%
Total Personnel Expense	\$ 51,948.78	\$ 175,724.71	\$ 123,775.93	70.44%
Total Administrative Costs	\$ 65,511.17	\$ 232,910.71	\$ 167,399.54	71.87%
Project Costs				
All Hazards Projects	4,621.00	156,000.00	151,379.00	97.04%
Census Project	40,613.35	66,915.00	26,301.65	39.31%
Grant Funded Consulting	38,685.71	187,878.00	149,192.29	79.41%
Local Foods	20,134.28	80,602.00	60,467.72	75.02%

	Actual	Budget	Remaining	% Remaining
Shared Services Expenses				
Fast Track	2,200.00	3,900.00	1,700.00	43.59%
Forethought.	4,140.00	12,300.00	8,160.00	66.34%
SCAN Dark Fiber Lease		8,456.00	8,456.00	100.00%
Software Maintenance		8,550.00	8,550.00	100.00%
Total Shared Services Expenses	\$ 6,340.00	\$ 33,206.00	\$ 26,866.00	80.91%
SWIMT				
SWIMT 2019-2020	1,980.17	9,000.00	7,019.83	78.00%
Total SWIMT	\$ 1,980.17	\$ 9,000.00	\$ 7,019.83	78.00%
SWTPR Travel		22,500.00	22,500.00	100.00%
Total Project Costs	\$ 112,374.51	\$ 556,101.00	\$ 443,726.49	79.79%
Total Expenses	\$ 177,885.68	\$ 789,011.71	\$ 611,126.03	77.45%
Net Operating Income	-\$ 121,756.83	-\$ 89,409.71	\$ 32,347.12	-36.18%
Net Income	-\$ 121,756.83	-\$ 89,409.71	\$ 32,347.12	-36.18%

Discussion Items

Decision Items

Remote Participation Policy

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 3 April, 2020

Comments: **Remote Meeting Participation Policy**

In light of recent events, it has become apparent that the Bylaws of the SWCCOG may not adequately address or allow for remote meeting attendance by Board Members or the public during a local disaster emergency or where the Governor of Colorado has issued a statewide declaration of emergency because of a contagious disease or other emergency that requires social distancing or travel restrictions. This policy authorizes and provides a mechanism for remote participation in Board meetings. These policies were drafted in part based upon similar policies used by other organizations.

Legal Review: N/A

Fiscal Impact: None

Staff Recommendation: Approve the Remote Meeting Participation Policy

Southwest Colorado Council of Governments

Remote Meeting Participation Policy

Draft presented: 9 April, 2020

Purpose

The Bylaws of the Southwest Colorado Council of Governments may not adequately address or allow for remote meeting attendance by Board Members or the public during a local disaster emergency or where the Governor of Colorado has issued a statewide declaration of emergency because of a contagious disease or other emergency that requires social distancing or travel restrictions. This policy authorizes and provides a mechanism for possible remote participation by Board Members, Invitees, Staff and the Public during any period of time that a declaration of local disaster emergency is in effect pursuant to declaration by the governing board of any political subdivision located within the SWCCOG five-county region as provided by C.R.S. Section 24-33.5-709 or by a statewide declaration of emergency by the Governor where the Executive Committee, Chair or Executive Director further determines that an in person meeting would not be prudent.

Definitions

- A. The “Public” is any member of the public who wishes to provide public comment during the Public Comment section of the Agenda or listen to any or all items on the Regular Agenda.
- B. “Board Members” includes any designated representative(s) of a member jurisdiction of the Southwest Colorado Council of Governments (SWCCOG)
- C. “Invitee” includes any representative of an outside organization, contracted service provider, or other individual who is invited to present information, answer questions or otherwise participate in a Board or subcommittee meeting.
- D. “Staff” includes any regular, part-time, temporary or contracted employee(s) of the SWCCOG.
- E. “Host” is the Board or Staff member that is designated to manage the video and/or phone conference system for a given meeting. This may include, but is not limited to: distributing and posting connection information for the meeting, beginning the meeting event and/or recording, muting and unmuting participants as needed, sharing screens as needed, responding to and otherwise communicating in chat windows or programs, ending the meeting event and/or recording.

Procedure

To the extent possible, full and timely notice shall be given to the public setting forth the time for any Board meeting, and that the meeting will be held remotely, and that the public has the right to monitor the meeting, and to provide public comment at the meeting as set forth in this protocol. All such notices and/or agendas will include a call-in number and/or link that permits members of the public to participate. Agendas shall be posted no less than twenty-four hours prior to the meeting and shall be posted online at www.swccog.org in accordance with C.R.S. Section 24-6-402(2)(c), except in the event of exigent or emergency circumstances that would prevent the public from accessing the notice online.

At the beginning of each meeting, all Board Members, Invitees, Staff and members of the Public shall introduce themselves verbally or using the specified chat window or program. Participation in all Board and subcommittee meetings is regulated by a host who will maintain access lines of the public in a muted state until public comment is permitted. Members of the public can connect to the meeting using either 1) a computer that has a microphone and the link to the meeting or 2) a phone to call the meeting phone number and passcode. Those members of the public utilizing computer access should use the chat feature to identify themselves by name and note whether their comment is for the Public Comment section of the Agenda and/or for a specific item on the Regular Agenda. Those members of the public utilizing phone access should state their name and note

whether the comment is for the Public Comment section of the agenda and/or for a specific item on the Regular Agenda. After the Chair's introduction of the Public Comment section of the agenda, the host will state the name of the individual and unmute that individual's audio to allow public comments from that person. The individual will be allowed to speak for up to five minutes, at which time they will be asked to stop and/or will be muted. The host will then state the next person's name and unmute that person to allow for public comment. This procedure will continue until all members of the public seeking to provide public comment have been heard, unless the Chair determines that the comments are substantially repetitive, in which case the Chair will stop a person who is speaking and move on to the next person. The same process will be followed for items set forth on the Regular Agenda section of the agenda. Individuals providing public comment must mute any background noise, including the livestream of the meeting. If this is not done, the person speaking may be muted prior to the end of the allotted five minutes.

The SWCCOG Board Members, Invitees, and Staff may participate in Regular Board meetings or subcommittee meetings remotely using a phone and/or video conference system. If there is no background noise, Board members, Invitees, and Staff may remain unmuted throughout the meeting. If background noise interferes with the meeting, the host may mute any participant and that person will have to request to be unmuted through the meeting's chat feature. In order to ensure that all Board Members have a chance to participate, the Chair will recognize and ask each Board Member, whether attending in person or participating remotely, if that Board Member has questions or comments on each item or section of the Agenda. The Chair, or Staff if requested, shall conduct all remote voting by roll call vote unless the phone and/or video conference system includes functionality for collecting votes.

Minutes of the meeting conducted shall be taken and presented for review at the following meeting. Such records shall be open to public inspection.

If there is electronic malfunction during the remote meeting of a nature that the remote attendees cannot effectively participate, at the direction of the Chair or other presiding officer, the remote connection may be terminated.

If any provision of this protocol is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions which can be given effect without the invalid provision or application. The provisions of this protocol are expressly declared to be severable.

Document Control

Issue Control			
Issue	DRAFT	Date	2 April, 2020
Classification	Policy	Author(s)	Jessica Laitsch
Document Title	Remote Participation Policy		
Approved by			
Released by			

Owner Details	
Name/Title	Miriam Gillow-Wiles
Contact Number	970 779 4592
E-mail Address	director@swccog.org

Revision History			
Issue/Section	Date	Author	Comments
New policy draft	4/2/20	JL	

Executive Committee Treasurer Selection

To: SWCCOG Board of Directors

From: Miriam Gillow-Wiles

Date: 6 April 2020

During the February 2020 Meeting, the Board delayed selection of the Treasurer until the April 2020 Board Meeting due to potential changes to the Board resulting from upcoming local elections. The role of Treasurer is vital to helping support the SWCCOG, as the ExCom plays an active part in the support and decision making in between COG meetings, especially with an every-other-month meeting schedule for 2020.

Current Members are:

Chair: Gwen Lachelt, Commissioner, La Plata County

Vice Chair: Willy Tookey, Administrator, San Juan CO County

Treasurer/Secretary:

Legal Review: Not applicable at this time

Fiscal Impact: None

Staff Recommendation: Approve 2020 Treasurer for Executive Committee

Letter of Support for Rail Extension

To: SWCCOG Board of Directors

From: Miriam Gillow-Wiles

Date: 14 May 2020

4 Corners Economic Development is working with the Navajo Nation to develop a rail spur into San Juan County New Mexico. This is incredibly important for more affordable transportation options for goods in and out of southwest Colorado, including building supplies, vehicles, and other goods that are expensive to ship overland to the Four Corners area. In conjunction 4CED is working on a petrochemical plant to replace some of the extractive industry jobs lost from the closure of the coal mines and power plants.

Legal Review: Not applicable at this time

Fiscal Impact: None

Staff Recommendation: Approve the letter of support with signature authority to the Executive Director.



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

14 May, 2020

Attn: Honorable Elaine Chao
Office of the Secretary
US Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

RE: Support for the Petrochemical Plant/Railroad Route Project

Dear Honorable Elaine Chao,

The Southwest Colorado Council of Governments (SWCCOG) is located in the southwest corner of the state of Colorado. Of particular concern to the region is the strength of the transportation network and the strength and diversity of the local economy.

The SWCCOG supports the Petrochemical Plant and Railroad Route Project being undertaken collaboratively by San Juan County, NM and the Navajo Nation. The project includes the design and construction of a petrochemical plant, allowing the San Juan Basin to productively use its large reserves of natural gas. The project also includes the construction of a railroad spur to connect San Juan County to the Burlington Northern Santa Fe (BNSF) line near Gallup, NM. This project would provide rail connectivity for the Four Corners region, including southwest Colorado, enhancing the region's ability to transport critical resources such as coal and products derived from natural gas. In addition, local manufacturing will benefit through a lower cost to get goods to national and international markets. This project supports both the regional transportation network and key industries that impact our region's economies.

In light of the anticipated regional benefits to both the economy and the Four Corners regional transportation system, the SWCCOG fully supports this project.

Sincerely,

Miriam Gillow-Wiles
Executive Director
Southwest Colorado Council of Governments

Applications for Grant Funds

To: SWCCOG Board of Directors

From: Miriam Gillow-Wiles

Date: 3 April, 2020

The SWCCOG staff is requesting authorization to apply for a number of grant opportunities. Staff have combined these into one agenda item for ease of discussion. The specifics for each are detailed below:

Broadband

The CARES Act had some funding for the Economic Development Administration, Federal Communications Commission, and United States Department of Agriculture. Staff seeks approval to apply for any/all of these grants to support broadband development in the region. Match will be from DOLA, as local funding is expected to be highly limited. In addition, the SWCCOG will seek proposals from private providers to create a PPP when possible. Staff will keep the Board up to date with the status of the federal requests.

Staff thinks EDA and USDA to be the best options, as the FCC has been challenging in the past.

- EDA

- \$1.5 billion was allocated from the CARES Act and will make funding available Recovery Assistance grants, which are intended to be flexible and responsive to the economic development needs and priorities of local and regional stakeholders.
- Examples of projects that EDA may fund through its CARES Act Recovery Assistance include economic recovery planning and preparing technical assistance strategies to address economic dislocations caused by the coronavirus pandemic, preparing or updating resiliency plans to respond to future pandemics, implementing entrepreneurial support programs to diversify economies, and constructing public works and facilities that will support economic recovery, including the deployment of broadband for purposes including supporting telehealth and remote learning for job skills.
- Rolling grant application
- Grants range from 150,000 to \$3,000,000 in size (depending on program)
- Match varies depending on geographic area in SWCO

- FCC

- The COVID-19 Telehealth Program will provide \$200 million in funding, appropriated by Congress as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, to help health care providers provide connected care

Applications for Grant Funds

services to patients at their homes or mobile locations in response to the novel Coronavirus 2019 disease (COVID-19) pandemic. The Program will provide immediate support to eligible health care providers responding to the COVID-19 pandemic by fully funding their telecommunications services, information services, and devices necessary to provide critical connected care services until the program's funds have been expended or the COVID-19 pandemic has ended.

- **USDA**

- \$25 million received from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). While the CARES Act requires these funds be used to prevent, prepare for, and respond to coronavirus, the agency believes that all DLT projects already serve that purpose. As a result, while not required, applicants are encouraged to identify specific ways in which their application addresses COVID-19.
- Covers equipment for distance learning or telehealth, such as computers or Chromebook
- Covers up to 20% of towers, antennas, and other broadband infrastructure
- Awards up to \$1,000,000
- 15% match Required
- Grant closes 7/13/2020

CDOT 5310 Transit Coordination Staffing:

The SWCCOG has administered and promoted the Regional Transit Coordinating Council for many years. In 2020 the SWCCOG was awarded funding for a portion of a staff position dedicated to helping move forward the priorities of the Transit Council. CDOT Division of Transit and Rail will be releasing their Notice of Funding Availability for 5310 Mobility Management in the very near term, we expect the application deadline to be before the June Board meeting. Staff would like to apply for funding for State FY 21 for part-time staffing to focus on developing the Transit Council goals/needs and CDOT identified goals. Due to the uncertainty at this time, staff has yet to determine if the request would be to devote existing staff time to Transit Coordination (as we are currently operating), hire a new staff position (a new part time position is budgeted in the 2020 budget, but is not filled at this time), and what funds would be used for match (in the current year grant, a portion of COG dues is being used as match). Staff does not expect the grant request to exceed \$30,000 and a minimum 20% match would be required. If an application is submitted, staff will provide specifics of the request to the Board at the next meeting.

- Staff will identify the 20%, likely from DOLA or non-federal sources through the state

Applications for Grant Funds

Rocky Mountain Health Foundation:

RMHF will award grants to Western Slope-based Colorado organizations who have both programmatic services and personnel residing in our service area and align with at least one funding priority:

- Basic Needs (food, housing, transportation, response to DV and child abuse, immigrant support)
- Access to & Affordability of Physical and Oral Health
- Access to and Affordability of Social-Emotional-Behavioral Health (including substance abuse services)
- COVID-19 Specific Response (testing, tracking, telehealth)

SWCCOG would work with the local health and human service agencies to coordinate and potentially apply for the region. SWCCOG currently has a grant for local food through RMHF.

- Grant closes 6/5/2020 at 5 p.m.

Colorado COVID Relief Fund:

Staff applied for this grant, which was due May 2nd, previously. Staff applied for the following:

- 30 Zoom video conference licenses and 15 webinar licenses
- 55 solar chargers for the homeless population
- 23 hotspots and service for 12 months for students without internet of any sort

SWCCOG Board will need to approve or have staff withdraw the request.

Legal Review: N/A

Fiscal Impact: High, the potential for increased grant funding and increased match requirements

Staff Recommendation: Authorize staff to apply for the grant opportunities detailed above

Distance Learning & Telemedicine Grants

What does this program do?

This grant program helps rural communities acquire the technology and training necessary to connect educational and medical professionals with the teachers and medical providers who serve rural residents at the local level.

Who may apply for this program?

Eligible applicants, that provide education or healthcare services through telecommunication

facilities, include:

- **State and local governmental entities**
- **Federally recognized Tribes**
- **Nonprofit organizations**
- **For-profit businesses**
- **Consortia of eligible entities**

What is an eligible area?

The intent of the DLT program is to benefit rural areas with populations of 20,000 or less.

How may funds be used?

Grant funds may be used for:

- Audio, video, and interactive video equipment
- Broadband facilities that support distant learning or telemedicine
- Computer hardware, network components, and software
- Acquisition of instructional programming
- Acquisition of technical assistance and instruction for using eligible equipment

What kinds of funding are available?

Grant funds are awarded through a nationally competitive process. Funding is not currently available for DLT loans or loan / grant combinations.

What are some grant requirements?

- Awards can range from \$50,000 to \$1,000,000
- A minimum 15 percent match is required and cannot be from another federal source.

How do we get started?

- Application windows for this program are announced through the national office on a periodic basis.
- Program Resources are available online at rd.usda.gov (includes forms, guidance, certifications, etc.)

Who can answer questions?

Contact a General Field Representative that serves your area, call (202) 720-0800 or email dltinfo@wdc.usda.gov.

What governs this program?

- Code of Federal Regulation: [7 CFR Part 1734](#)

Why does USDA Rural Development do this?

The DLT program helps rural residents tap into the enormous potential of modern telecommunications and the Internet for education and healthcare, two of the keys to economic and community development.

NOTE: Program details may change over time. Before you begin an application, please confirm you have the most current information by contacting your General Field Representative for assistance, or consult the program instructions listed in the section above titled “What Governs This Program?” You may also contact your local office for assistance. You will find additional forms, resources, and program information at rd.usda.gov. USDA is an equal opportunity provider, employer, and lender.

2019 Audit Extension Request

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: 1 April 2020

Comments: The SWCCOG had scheduled with the audit firm Haynie and Co. to conduct an in-person audit of the SWCCOG's 2019 financials for the week of April 13, 2020. Due to the State of Colorado's current stay-at-home order and uncertainty about how long such an order may be in place, staff has discussed with Haynie and Co. the possibility of conducting the audit remotely. While we anticipate this to be a reasonable strategy which would allow us to complete the audit within the statutorily mandated timeframe, staff would like to request authorization to request an audit extension through the Office of the State Auditor, in the event unforeseen delays arise. This audit extension, if approved, would delay the deadline of the audit submission from July 31, 2020 to September 30, 2020.

UPDATE: SWCCOG Staff requested direction from the Executive Committee to submit an extension due to the worsening conditions related to COVID19 and the Executive Director's illness. Executive Committee gave direction to staff to request an extension. Staff did and subsequently received approval for an extension until September 2020

Fiscal Impact: High, overall financial status of the organization

Legal Review: Not applicable

Staff Recommendation: Approve the extension request with signature authority to the SWCCOG Board Chair.



Request for Extension of Time to File Audit

This request must be submitted no later than seven months following the fiscal year end. All requests submitted after the due date will not be considered.

Requests may be submitted via mail, fax, e-mail, or internet portal: <https://apps.leg.co.gov/osa/lg>.

Government Name:	Southwest Colorado Council of Governments
Name of Contact:	Jessica Laitsch
Address:	295 Girard Street, Ste B
City/Zip Code	Durango, CO 81303
Phone Number:	970-759-4134
Fax Number:	N/A
E-mail	info@swccog.org
Fiscal Year Ending (mm/dd/yyyy):	12/31/2019
Amount of Time Requested (in days): (Not to exceed 60 calendar days)	60 days
Comments (optional):	

I understand that if the audit is not submitted within the approved extension of time the government named in the extension request will be considered in default without further notice, and the State Auditor shall take further action as prescribed by Section 29-1-606(5)(b), C.R.S.

Must be signed by a member of the governing board.

Signature _____

Printed Name: _____

Title: _____

Date: _____



We Set the Standard for Good Government



Fw: Form submission from: Request an Extension of Time to File a December 31, 2019 Audit

1 message

OSA LG <osa.lg@state.co.us>
To: info@swccog.org

Wed, Apr 15, 2020 at 7:16 AM

APPROVED- The audit due date is **now September 30, 2020.**

An extension request form signed by a member of the government body must be submitted with the audit by September 30, 2020.

The extension request form can be found here: <https://apps.leg.co.gov/osa/lg>

If you have any questions please contact us at 303-869-3000 or osa.lg@state.co.us.

*****FILING PROCEDURE UPDATE*****

The Local Government Audit Division has a new website & portal.
Please submit audits, exemptions, extension requests & inactive notices through the portal.
All electronic signature policies and requirements will apply.
Visit our new website/portal using this link: <https://apps.leg.co.gov/osa/lg>
If you submitted a document via email please don't submit it again through the portal. Please use the portal for all future submissions.

Office of the State Auditor
Local Government Audit Division
[1525 Sherman St., 7th Floor](https://www.colorado.gov/auditor)
[Denver, CO 80203](https://www.colorado.gov/auditor)
Phone: 303-869-3000
Fax: 303-869-3061
Web: [colorado.gov/auditor](https://www.colorado.gov/auditor)

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----- Forwarded by Justin Smith/CLICS on 04/15/2020 07:16 AM -----

From: "Local Governments via Colorado General Assembly" <capitol.tours@state.co.us>
To: bartlantz@gmail.com, osa.lg@state.co.us
Date: 04/14/2020 04:14 PM
Subject: Form submission from: Request an Extension of Time to File a December 31, 2019 Audit
Sent by: lis.ga@state.co.us

Submitted on Tuesday, April 14, 2020 - 16:14
Submitted by anonymous user: 74.118.90.234
Submitted values are:

Your Name: Jessica Laitsch
Your Title: Accountant
Your Phone Number: 9707594134
Your Email Address: info@swccog.org
Name of Local Government Requesting an Extension: Southwest Colorado Council
2020-05-12

of Governments

I am an elected member of the governing body.: No

The results of this submission may be viewed at:

https://urldefense.proofpoint.com/v2/url?u=https-3A__leg.colorado.gov_node_1939281_submission_16871&d=DwIDaQ&c=sdnEM9SRGFuMt5z5w3AhsPNahmNicq64TgF1JwNR0cs&r=AhQMEC10eX0sgiU9BfZiy-doHC54kUz0jAnH0z-wbPY&m=gp-cubaIGcilB1MAJ145a3bQ0MH9Z_3o9ZcKp07ASOI&s=J7zTyPx4NhsmR55Bu20kbgZji5ab65_hoszi0CUJsE&e=

2 attachments

 **Smith_Justin.vcf**
1K

 **Audit Division_Local.vcf**
1K

Fiscal Administration Services

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 8 May 2020

Comments: Staff has been approached by the Colorado Association of Regional Organizations (CARO) and Archuleta County about contracting for fiscal administration services. The SWCCOG currently provides such services to a number of organizations such as the RHA, Colorado Health Foundation grant management for the Good Food Collective, and the San Juan RC&D Council.

CARO

The Colorado Association of Regional Organizations (CARO) is the statewide organizations for COGs and regional entities. The organization does not have a fiscal status or any employees. Currently Denver Regional Council of Governments (DRCOG) provides fiscal administration, however DRCOG leadership and auditors would like to no longer provide this service. SWCCOG was asked if we could provide this service. Over the last year, there has been no more than two hours a month for the fiscal administration of CARO. I do not expect it to exceed that. CARO administration covers the cost of staff.

Archuleta County

Archuleta County is experiencing staff turnover in their Transportation Department but is unable to fill the position at this time, due to a hiring freeze. While they have the staff to continue operations, they are seeking assistance managing an existing grant that provides funding for the operations. The SWCCOG currently has a similar grant, so staff is familiar with the reporting system and requirements.

Contracting

The SWCCOG has a template for administration of grants or projects for the COG members and can adapt that for the CARO administration. As a result, legal costs will be minimal with contracting for both Archuleta and CARO.

Hourly Rates

If the Archuleta County transit grant will allow for an indirect rate, the SWCCOG will use an indirect hourly rate, which incorporates things like workers comp, equipment, and software. The CARO contract will utilize an indirect rate.

“Indirect costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective.”¹

¹ 2 CFR 200, Subpart F, Appendix IV, Section A.1

Fiscal Administration Services

Legal Review: N/A

Fiscal Impact: High, provides revenues for SWCCOG and provides administrative services for partner agency and ensures funding for member entity.

Staff Recommendation: Direct staff to move forward with contracting for Management and Administration of specific financial matters with the Colorado Association of Regional Organizations and Archuleta County.

Reports

2020 SWCCOG Board Meeting Attendance

	Member Name	Jurisdiction
	Alvin Schaaf - Primary	Archuleta County
	Scott Wall - Alternate	
	David Black - Primary	Town of Bayfield
	Katie Sickles - Alternate	
	Karen Sheek - Primary	City of Cortez
	John Dougherty - Alternate	
	Steve Garchar - Primary	Dolores County
		Town of Dolores
		City of Durango
	Mark Garcia - Primary	Town of Ignacio
	Gwen Lachelt - Primary	La Plata County
	Chuck Stevens - Alternate	
		Town of Mancos
	Andrea Phillips - Primary	Town of Pagosa Springs
	Kari Distefano - Primary	Town of Rico
	Willy Tookey - Primary	San Juan County
	Chris Tookey - Primary	Town of Silverton
Feb		
Apr		
May		
June		
Aug		
Oct		
Dec		
Percent Attend		

Present

Absent

X denotes remote attendance

Director Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 14 May 2020

Comments: March seems a million lightyears away these days, like when we drove our cars places besides the grocery store and did not annoy (or get annoyed) the heck out of the family members in the house. April really feels like a black hole, where I know I worked, and had meetings, and did many things, but the details seem to be a little blurry about specifics thanks to being quite sick. I'm happy to be back in action, so to speak, and grateful for all the kindness and support while I was sick and recovering.

Of note, the jurisdictions below have not paid 2020 SWCCOG Dues. It is May. This impacts our ability to operate. Please check with your Manager and/or finance department to find out when we can expect payment.

- Archuleta
- La Plata
- Silverton
- Pagosa Springs
- Cortez

DOLA Grant Extensions

In April the staff applied for extensions for all four open DOLA Grants. Like your organizations, many of our grants are unable to be completed at the moment due to social distancing and stay at home orders. We are waiting on approval by DOLA.

Zoom

The SWCCOG has been utilizing Zoom since 2015 as we needed an affordable video conference system for the organization to hold meetings during winter. In 2017 we negotiated 28 licensed users paid for in advance for a three-year contract. This has been exceptionally helpful to get everyone up and running quickly. The contract for Zoom expires at the end of June. The SWCCOG is working on negotiating a new contract and seeking funding to continue the software. The SWCCOG had a few extra licenses and has allowed several school districts to utilize the software as Zoom has been a bit challenging to get a hold of, as you can imagine.

The Zoom licenses was part of the DOLA Technical Assistance grant request we submitted in Oct 2019 for the fiscal year 2020.

Board Support and Engagement – Implementation of Board Goals from Retreat *Member Engagement*

Director Report

This is from the December 2019 Board Packet, but as no Board Member has engaged with these communities, that I am aware of, I am leaving this section here. This is highly important and was one of the major points of discussion for the COG Retreat. I am concerned about the lack of engagement with this goal.

- As one of the SWCCOG Retreat goals and discussions centered around the need to have all the members at the table, staff needs the Board to outreach and engage with their counterparts at other organizations. Staff is willing and able to help provide talking points and organization specific information for various jurisdictions.
 - o Durango
 - o Mancos
 - o Dolores (Town)
 - o Montezuma County

San Juan RC&D

SJRC&D is a bit more organized and squared away thanks to Jessica. She has been working tirelessly to get the financials in order since they were functioning without a dedicated staff person for quite some time. Jessica's time is reimbursed by SJRC&D. David Black, Trustee for the Town of Bayfield

Community Engagement

As you can imagine, community engagement is a bit more challenging in the time of stay at home orders, but we held a lot of meetings via Zoom, even while I was actively sick and recovering. Trying to keep all the balls in the air without in person meetings is definitely a challenge!

- Arcadian Infracom
 - DOLA
 - Region 9 EDD
 - Housing Solutions of the Southwest
 - USDA
 - EDA
 - Town of Pagosa Springs/Archuleta County Broadband Coordinators
 - CDOT
 - Region 10
 - OIT
 - CCI
 - CML
 - City of Cortez
 - La Plata County Economic Development Alliance
 - Senator Michael Bennet and Staff
 - Senator Don Coram
 - Representative Marc Catlin
-

Director Report

- Representative Barbara McLachlan
- Archuleta County School District
- Ignacio School District
- San Juan BOCES

Upcoming Meeting Dates:

June 11, 2020

- 12:30-1:30 Lunch and Education Session
 - Regular Board Meeting 1:30-4
 - This will likely be remote as well
-

Broadband Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 13 February 2020

Comments Lots of updates, and lots of goings on that are FCC and not FCC related. I am a little fatigued with the number of items coming from the FCC, so a few updates that are not related to the FCC are welcome.

USDA Reconnect Funds - Fiber to the Premise in Dove Creek

Emory Telecom, based in Price Utah, was awarded \$2.7 million funding to build fiber from Monticello Utah to Dove Creek to build fiber to the premise (FTTP). SWCCOG is helping both Emory and Dolores County navigate this process, and COG is helping with information about state statues regarding broadband development as they are quite different than Utah state statues.

Southern Route Engineering - UPDATE

NeoConnect has completed the high-level engineering for the Cortez-Shiprock-Farmington-Aztec-La Plata County route. And will be using any additional funding in the grant for grant applications for federal funds.

Regional Broadband Development

Arcadian Infracom – please see presentation from May 14, 2020 for more detailed information.

FCC Notice by Cable Operators Proposed Rule Making

The FCC is considering rule making to change how cable companies provide notice of service and rate changes to both the customer and the local franchise authority. Much of the proposed rule making relates o what kind of notices cable companies need to provide to consumers when they make programming changes. There is a section that pertains to local franchise authority, stating that the cable operator is only required to notify the local agency with franchise authority if the franchise authority requires it (in the cable franchise agreement or by adopted customer service standards). This is a change from the existing requirement of a 30 notice to both subscribers and local franchising authorities with a precise amount and explanation of the rate change.

It is advised that COG members update their cable franchise agreements to incorporate the forthcoming federal language. Please see Miriam for model agreements.

FCC Radio Frequency (RF) Rule Making

The FCC has taken four actions on radio frequency. Two pertain to the regulation of RF emissions that have started to become more of a public concern, especially with the push towards 5G cellular service. There will be a standard window for appeals after the

Broadband Report

order is published, and there is an expectation that public interest groups will appeal the decision not to update standards.

There are three parts of these RF regulations that may be of interest or impact local governments:

1) *Radio frequency Rule Related to Cellular Handsets*

The FCC analyzed arguments and looked at FDA findings and ultimately concluded there was no need to change exposure rules. However, the FDA has called for additional research, the FCC ruling does not take this into account. As expected, the industry wanted to loosen regulations, while others asked for the FCC to change testing standards (closeness and location in relation to the body)

2) *Compliance and Exemption for Technology that emits RF*

The FCC did make changes to how compliance and exemption of RF emissions work. The FCC evaluates levels of exposure as a function of the power and frequency of the RF signal. Exemptions are based on exposure situations (signal strength and distance from the person, and/or a duration). The FCC created three new classes of exemptions:

- Extremely low power devices – no more than 1 milliwatt (mW)
- Somewhat higher power devices – with transmitting antennas within 40cm (15.75 inches) of the body.
- All others – exemptions determined based on a set of formulas that determine maximum permissible whole-body exposure limits.

3) *FCC References to Local Government Authority*

- The Order affirmed local government authority over wireless siting, but also maintained the pre-emptions of local authority of wireless siting in the Telecommunications Act based on RF concerns.
- Other statements by the FCC acknowledged it might be appropriate to examine wireless sites that are deployed close to where people live/work/play. The FCC explicitly mentioned that structures located in the ROW can pose RF concerns.
- In addition to the above, the FCC discussed post-deployment measures and acknowledged that base stations located near the human population may need additional measures to “ensure excess exposure does not occur”.
- And of course, the FCC included information describing limits on local regulations of RF emissions, including local warning signs or barriers. There is no change to the current authority (or lack thereof) of local governments over radio frequency.

Broadband Report

FCC 6409 Powers Rule Making (Wireless Facility Siting) - UPDATE

The Wireless Infrastructure Association (WIA) and CTIA, a trade organization representing the wireless industry, have asked the FCC for a declaratory ruling about wireless facility siting. This is likely happening due to the FCC Small Cell Ruling that is currently in the Ninth Circuit Court (see below). The industry filings have named various local governments across the country as bad actors that unreasonably delay wireless development. The filings also rely on anecdotal information on unnamed jurisdictions to base vague accusations.

CCUA is also sending a letter to CTIA and WIA requesting specifics about the issues referenced in the filings. CCUA submitted reply comments to the industry filings in late November. Many of these comments came from local governments across the country and the total filing document was 74 pages. Comments involved concealment, tower height, base station height, equipment cabinets, site expansions, legal non-conforming issues (health and safety), and fees.

Recently CCUA as part of the Western Communities' Coalition filed a very long letter (14 pages) with the FCC pushing back against the industry's allegations towards local governments here in Colorado and across the country, especially those made during the COVID19 pandemic. These include that local governments are not working with the private sector, are not permitting broadband development, and general misrepresentation of local government's permitting process – which include incomplete applications and inquiries that were then misconstrued as complete applications.

FCC Cable Franchise Fees Rule Making - UPDATES

In late October, the FCC moved to transfer the petition to the Ninth Circuit where the rest of the petitions for review are currently docketed, and it is expected the Ninth Circuit Court they will be consolidated into one appeal. In October, the national organizations, spear-headed by NATOA, filed a petition for stay at the FCC on October. This is a prerequisite for filing any stay motion with the court. The FCC denied the motion to delay in early November.

After the FCC denial and later in November the local government groups asked the Ninth Circuit Court for a stay, but the case was transferred to the Sixth Circuit Court. The motion for a stay was refiled in the Sixth in early December.

The Sixth Circuit Court will hear oral arguments on Wednesday, March 11th, 8am EST in Cincinnati, Ohio. This is hopefully a good sign as the court thinks this an important matter.

Broadband Report

In early April, the Sixth Circuit Court set a schedule for this proceeding. Final Briefs are scheduled for 13 October 2020, while oral arguments will be held on Oct 1-23, Nov 16-20, Nov 30-Dec 3 this year. This is going to be a long process.

FCC Over the Air Reception Devices (OTARD) Ruling

The FCC has not yet made a decision on this proposed rulemaking. Staff will up update when more information is available.

FCC 5G-Small Cell Ruling Update

The Ninth Circuit Court will herd the appeal to the FCC Small Cell Ruling on February 10, 2020 at 9am, PST in Pasadena California. Each side had 40 minutes for the oral arguments, with Ken Fellman and other similarly esteemed broadband attorneys arguing for local governments. Staff will update the Board with any information or outcomes of the hearing when they are published.

Grant Updates

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 14 May 2020

Comments: Starting this month, staff will provide updates up on the various grants in one location instead of spreading them across other reports. This will help track the various projects/goals and the funding related to them. Feedback is welcomed if this is helpful and if it could use some tweaking.

Updates in **Green**.

Existing Grants:

CDOT TPR FY19-20 Funding – Ends 6/30/2020

The TPR is funded through a Purchase Order, for typically \$22,100. This state fiscal year, the SWTPR will have an additional \$10,000, for a total of \$32,100, to attend meetings and coordination for SB19-239.

- This funding will cover staff time related to TPR goals and administration of the TPR

DOLA 8824 – 2019 Technical Assistance – Ends 8/31/2020 – EXTENSION REQUESTED

- \$20,000 - CDL Program Development and Cost Reduction for COG Members (*Shared Services/Community Support*)
- \$30,000 - Development of end markets for hard to recycle items (*Environment*)
 - o Match from CDPHE Regional Waste Studies - CDPHE or USDA
- No funding for staff

DOLA REDI Grant 19-189 – Ends 6/30/2020 – EXTENSION REQUESTED

- \$48,000 for Broadband Engineering (*telecommunications*)
 - o Southern Loop through NM: Cortez-Shiprock-Kirtland-Farmington-Aztec-La Plata County
 - o FTTP support to help LPEA post SB19-107 through Eastern La Plata to Pagosa Springs
- \$30,000 Match from Farmington and San Juan County
- Expected funding from ISPs
- Southern Loop Project started in January, and completed in May 2020
- **Underbudget – will be using the additional funds to apply for EDA, FCC, USDA funding.**

USDA REDI Technical Assistance – Ends 9/30/2020

- No funding attached with this, technical assistance only
-

Grant Updates

- Support post extraction industry with new economic drivers
- Plan will create road map and additional funding, likely from USDA sources
- Expected completion late Q32020
- Draft Report Complete, next steps will seek funding to implement, and address needs based on current situation.

CDOT Mobility Manager – Ends 12/31/2020 – WORKING WITH CDOT FOR EXTENSION

- Awarded \$28,500
- All funding towards staff
- Part time position to help coordinate transit agencies, health care providers, health and human service providers, and others
- Will begin January 2020

DOLA Census Grant – Ends 6/30/2020 – NO EXTENSION ALLOWED DUE TO STATE STATUE

- \$73,706 Awarded
 - o Includes \$6,692 for SWCCOG Administration
- Support regional Complete Count Committees to bring in funding
- Dolores and Montezuma have expended their funds by May 2020 meeting

DOLA 9149 – Technical Assistance Grant 2020 – Ends 12/31/2020 – EXTENSION REQUESTED

- \$35,000
- Match for Housing Solutions Regional Housing Data Collection
- Identify and better understand regional housing including quantity and quality of housing types across the 5 counties.

Grant Requests:

COVID-19 Relief Fund

Funding request for technology support for SWCO. Request of \$24,800.36

Includes:

- Zoom video conferencing and webinars – 30 video licenses and 15 Webinar licenses.
- 55 solar chargers for the homeless populations in across the region
- 23 Hotspots and service for 12 months

FCC USAC Rural Healthcare 2019 Broadband – Funding Request 5/2019

STILL WAITING

The SWCCOG applied for a total of \$13,368,611.49 in USAC funding in May. Notice of funding is expected sometime between November 2019 and February 2020.

Grant Updates

DOLA EIAF Shared Services –

Staff was discouraged from applying for this funding during regular DOLA cycle.

- Funding request included:
 - o Shared Software (video conferencing, grant database)
 - o Shared Memberships (CCUA, NATOA)
 - o Development of shared Building Inspection
 - o Shared Grant Writing
- Request (upon Board Approval): ~\$40,000

DOLA Broadband Grant – Funding Request 12/2/2019

NOT FUNDED

- Administrative and Consulting costs for USAC Rural Healthcare
- Out of DOLA \$5 Million set aside for Broadband
- Requested \$520,000

Future Grants

Recycling Funding

- Proposal only, not competitive grant cycle
- \$30,000 from DOLA 2019 funding
- Will look at quantity and local reuse of 'hard to recycle materials', such as glass, tires, electronics.

EDA Funds (potential)

- Help develop some of the outcomes of USDA REDI TA grant

OEDIT Funding (potential)

- Co-working spaces technical assistance, both industrial and office
- Outdoor recreation development

USDA Funding

- Post USDA REDI Technical Assistance work
- Will focus on targeting outcomes and recommendations of USDA REDI TA
- Likely various co-working spaces, outdoor recreation economy development, programs with San Juan College and PCC

Broadband Funding

- USDA funding in 2020
 - FCC Rural Opportunity
 - Public Private Partnerships
-

Transportation Report

To: SWCCOG Board of Directors
From: Jessica Laitsch
Date: 8 May, 2020

Comments: Transportation:

The last SWTPR meetings were held on 12 March and 9 April, 2020. At the March meeting, the SWTPR approved funding levels for the Multi Modal Options Fund requests and received draft copies of the Southwest Regional Transportation Plan. At the April meeting, the SWTPR discussed updates from STAC and CDOT Region 5 construction progress.

The next SWTPR meeting will be held at 9:00 a.m. Thursday, 11 June, 2020. The meeting will include an update of the current status of various projects being undertaken by CDOT.

Transit:

The last Transit Council meeting was held on 28 February, 2020. The focus of the meeting was to discuss details for a planned Transportation/Healthcare Forum. The regularly scheduled meeting of 20 March, 2020 was cancelled. The next regularly scheduled meeting will be held at 9:00 a.m. Friday, 15 May, 2020.

Community Updates

If time allows